



## Calibration/Performance test Request Form

### Customer's Details:

<p style="text-align: center;"><u>Invoice to</u></p> <p>Name: .....</p> <p>Address : .....</p> <p>.....</p> <p>VAT Reg: No: .....</p> <p>* If SVAT Registered, SVAT No.....</p> <p>*Please send / fax us the (Photo/Scanned) copy of the certificate</p>	<p style="text-align: center;"><u>Report to:</u></p> <p>Name: .....</p> <p>Address: .....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Contact Person: .....</p> <p>Designation:.....</p> <p>Contact No: ..... Fax/Email:.....</p>	

### Equipment Details:

Equipment/Parameter to be calibrated	Requirement of Calibration		Qty	Brand / Model	Unique Identification (ID No/ Serial No)
	Range/Special points required	Accuracy			

1. Do you want to include the due date (Next calibration date) on your certificates (Yes/ No)?

If yes, please mention the calibration frequency.

(We are not supposed to include a due date of more than one year).

2. Do you required Calibration reports as hard copies or Soft Copies (E- report) ?  
**(Please tick the manner you required the calibration report)**

Hard Copies

Soft Copies (E- Report)

3. Do you require a statement of conformity along with your certificates? (Yes/No)

(This will be provided in accordance to the available respective international standards or recommendations for particular type of equipment. Be noticed that these are not available for all equipment).

For any clarification about conformity contact director operations.

4. **Collection of Reports (please tick on most you interest):**



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1. By hand from GSISTM  2. By Post

**Payment Details: Please refer/obtain Quotation/Invoice.**

**Note:**

- Instruments sending for calibration required to be in good working condition and packed properly.
- Instruments accepted prior to the inspection. Defects can be identified and informed only at the time of calibration.
- No guarantee of instrument after issuing. Calibration results will be valid only at the time of calibration.
- In the case of the equipment failure, calibration can be subcontracted to accredited or recognized laboratory.
- **GSISTM services are rendered in accordance with the applicable its general conditions of service accessible at [http://www.GSISTM.lk/terms\\_and\\_conditions.html](http://www.GSISTM.lk/terms_and_conditions.html)**

We agreed with all terms and conditions of GSISTM

Date: .....

Signature: .....  
**(Authorized signature and/or company stamp)**

Clarifications/verifications/Queries: 0383133367 or [gsstandm@gmail.com](mailto:gsstandm@gmail.com)